

Williamsburg Annual/Open Meeting Minutes  
June 11, 2020

Prepared By: Kristi Johnston

Present:

Tom Weeks (via Phone)  
Kerrie Castimore  
Dawn Anfinen  
Patty Rabunal  
Dawn Powell  
Kristi Johnston

**Annual Election:**

A quorum was not reached to hold a valid election. The election will be rescheduled for the next open meeting in July.

The board approved the 4/9/20 Open Meeting Meetings. Tom Weeks made the motion to approve the minutes. Kerrie Castimore seconded the motion. Dawn Anfinen voted in favor. Patty Rabunal abstained. This motion is carried.

The 5/14/20 workshop meeting minutes were available for review by the board.

The board reviewed the action item list, work order history, unit rental list, and yearly calendar.

**Memorialize 2020-2021 Budget:**

The budget for 2020-2021 was memorialized in open session. Tom Weeks made the motion to accept the budget. Patty Rabuanl seconded the motion. Dawn Anfinen and Kerrie Castimore voted in favor. This motion is carried.

**Landscape Update:**

Native Fields Landscaping provided an update of open work orders, estimates, and dates of scheduled or completed work for the board to review. Dawn Anfinen will pick a couple of dates for the landscape walk through and let management know.

**Belmont Drainage:**

The board discussed the drawing submitted by Native Fields at the board's request for the drainage at 845 Belmont Drive. The proposal submitted was in the amount of \$7,426.00. After some discussion Tom Weeks made the motion to accept the proposal and drawing. Dawn Anfinen, Patty Rabuanl, and Kerrie Castimore voted in favor. This motion is carried.

**650 Colby Landscape Proposal:**

The board agreed to accept the landscape proposal to seed area on the side of unit that is muddy and edge around mulch bed. Tom Weeks, Dawn Anfinen, Kerrie Castimore and Patty Rabunal agreed to accept proposal in the amount of \$197.26.

**Privacy Wall Evaluation Discussion –**

The board discussed the proposal submitted to have privacy wall repaired in the amount of \$72,000. The board agreed that the proposal was too high. The board instructed management to get two other proposals.

**Open Forum** -The meeting was opened to homeowners. No homeowners were in attendance.

The meeting was adjourned.